



STATE OF HAWAII
DEPARTMENT OF HEALTH
FAMILY HEALTH SERVICES DIVISION
MATERNAL AND CHILD HEALTH BRANCH
741-A SUNSET AVENUE
HONOLULU, HAWAII 96816

November 22, 2004

To: Healthy Start Applicants

From: Mark Yabui, Contract Specialist

Subject: Addendum 2 to RFP Number HTH 550-1

1. The following shall be replaced in the RFP Section 3, page 3-3, bullet no. 1 of the Service Delivery section.

Deleted Statement

1. Implementation of the MCHB identified protocols, tools, procedures and timelines as detailed in the Hawaii Healthy Start program model for standardized screening, assessment, and referral of all eligible families. **Families are considered eligible up to one (1) year of age (less than 365 days) from birth target child.** Excluded families are military families, mothers releasing their infants for adoption or deceased infants.

Replaced Statement

1. Implementation of the MCHB identified protocols, tools, procedures, and timelines as detailed in the Hawaii Healthy Start program model for standardized screening, assessment and referrals of all eligible civilian, resident families. **Families with newborns are eligible from birth to ninety (90) days [families releasing infants for adoption or families with deceased infants are excluded]. Families referred from both the Department of Human Services (DHS) Child Welfare Services (CWS) and from CWS Diversion Purchase of Service Providers (POSP) are eligible from birth to one year of age (less than 365 days). Prenatal families are eligible at anytime prior to birth.**

2. **Item 3. Service Delivery in the RFP Section 4, pages 4-4 and 4-5 shall be deleted and the following statement shall be in its place.**

Service Delivery (70 Points)

A maximum of 5 points will be assigned to each bullet below.

The State will evaluate the applicant's detailed discussion of approach to applicable service activities and management requirements, which shall include: RFP Attachments (Rev 9/04).

- Description of implementation of the MCHB identified protocols, tools, procedures, and timelines as detailed in the Hawaii Healthy Start program model for standardized screening, assessment, and referral of all eligible families.
- Description of specific strategies to ensure compliance with performance objectives for screens, assessments, and acceptance of referrals for home visiting services.
- Description of specific documentation procedures and materials to ensure that stated timelines are met and intake information necessary to the home visiting program is consistently applied.
- Description of specific training protocol and documentation system for ensuring that family assessment workers are continuously improving skills on interviewing and family priorities in accepting home visiting services.
- Description of specific quality assurance program to monitor and analyze rates of screens, assessments, and referrals.
- Description of full implementation of the MCHB identified protocols, tools, procedures, and timelines as detailed in the Hawaii Healthy Start program model for standardized reassessment of Level III families on malleable risk factors RFP #HTH 550-1 prior to Level IV movement.
- Description of specific procedures, strategies, and timelines for establishing and updating a current and varied range of community resources and referrals made available to families at the time of screen/assessment.
- Description of specific procedures, strategies, and timelines for providing continuous community education to enhance awareness of child maltreatment and the services provided by HHS.

- Description of how the case management system will be fully implemented to ensure coordinated utilization of EID service in the Hawaii Healthy Start program model.
- Description of how the clinical management system will be fully implemented to assure accuracy and completeness of assessment documentation.

A maximum of 10 points will be assigned to each bullet below.

- Description of specific strategies and methods of referral, with particular emphasis on addressing major barriers to acceptance of screens/assessments/referrals.
- Description of specific procedures and strategies for developing, maintaining, and improving community referrals to meet performance objective related to prenatal enrollments.

3. **The following statement shall be replaced in the RFP, Section 5, Attachment C, Hawaii Healthy Start program model, Page 4, Last Paragraph, 4th Sentence.**

Deleted Statement

Program eligibility is up one (1) year from birth.

Replaced Statement

Program eligibility is up to ninety (90) days from birth.